

Changing your child's schedule:

1. Please log onto your Eleyo account at www.sbsd.ce.eleyo.com
2. Scroll down the page until you see the **Your Accounts**, under this title, click the account you would like to edit
3. Under **Current and Upcoming Contracts**, click the contract you would like to change.
*If you would like to change from a Drop-in contract to a Consistent schedule or vice versa, you must register for a New Contract.
4. Under **Contract Management**, click **Change Schedule**, submit your changes when finished.

*All schedule changes go into effect on the 1st of the following month. Schedule changes are on a space available basis.